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Business space is explained in the [Business Space](#) section.

When **AwareIM** is installed one business space is created by default. The name of this business space is specified during installation. The elements that you define when configuring the application usually belong to this default business space. Sometimes, however, it may be necessary to define other business spaces – for example, if you are configuring several separate applications or if there are entities within the business that function more or less as independent units. In these cases you may need to create new business spaces and/or delete the existing ones. The following section describes how to do it.

To create a business space, follow the steps below:

1. Click on any existing business space in the Elements Tree.
2. Select File/New in the menu or right click and select “New” from the popup menu. The Business Space Dialog will be displayed.
3. Specify the following properties of a new business space in the Business Space Dialog:
 1. *Name* – the name of the new business space. The name must be unique among the names of other business spaces. It must start with a character or underscore symbol; all other symbols must be characters or digits; space symbols are not allowed.
 2. *Description* – a description of the new business space. Providing a description is highly recommended.
 3. *Create options* – if you choose the “Create from sample application” radio button AwareIM will automatically import the file with the selected sample application into the business space version created with the business space.
 4. *Database allocation options* – usually **AwareIM** database tables for business spaces are stored in the same database named BASDB (or BASDBTEST in the testing mode). Selecting the “Allocate separate database” radio button will force **AwareIM** to allocate a separate database for the business space. This can be useful if you host an application for several clients and you want data of your clients to be stored in separate databases.
 5. *Default Date/Time Formats* – this option specifies the default format of attributes of the Date and Timestamp. New attributes of these types will have these formats by default.
 6. *Theme and Font Size* – this allows picking a default theme and font size for the new business space.
4. Press OK on the Business Space Dialog – the new business space will be displayed in the Elements Tree.

To edit the existing business space:

1. Double click on the node representing the business space in the Elements Tree or select the business space entry and choose “File/Open” from the menu.
2. Change the description and/or visibility options of the business space in the Element Properties window. Note that you cannot change the name of the existing business space.

To delete the existing business space:

1. Right click on the node representing the business space in the Elements Tree to bring up the pop-up menu.
2. Select “Delete” from the pop-up menu.

warning

Deleting a business space will delete all business space versions defined in the business space and all the operational data created by the users!

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